



# REMOTE FACILITATION MASTERCLASS

A modular, customizable training program  
to improve organizational communication.

## Apply What You Already Know to Online Settings

*Meet this challenge with action*

The pandemic showed that our remote meeting skills weren't what we thought they were. The current challenges shifting our working culture to a remote one presents an enormous opportunity to revisit our whole way of thinking in the objective of meetings - building formats that are inclusive of all voices and strengthening relationships to improve program results.

Our modular and customizable Remote Facilitation Masterclass curriculum is simply the fastest way to help your team orient to our new operating reality. Using a LIVE, HANDS-ON approach to learning, paired with a unique online platform for training delivery, participant engagement, and peer-to-peer learning.

Remote meetings are the future. Get ready.

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There are plenty of wrong ways to do virtual facilitation; but there are actually also right ways and if you understand how people think, you can tap into them. This course helped me understand what I need to make virtual participation real.

*- Sept '20 participant*

# The Bid Boss Training Team

Meet SJ Baublitz and Whitney Kippes

**Bid Boss is a women-run consulting firm based in Arlington, Virginia with the mission of helping international development organizations win more, while avoiding staff burnout. With nearly twenty collective years of experience in the international development sector, and over thirteen in business development and capture management, we've aggregated knowledge and expertise about the best avenues that can help our clients mobilize resources and position for a wide variety of donors, including USAID, USDA, DFID, the United Nations, foundations, and the private sector.**

Instructors Sara Jane Baublitz and Whitney Kippes bring extensive know-how specific to international development, including leading program design development workshops both in-person and online. Having led trainings and workshops in Asia, the Middle East, sub-Saharan Africa, and Latin America, they are familiar with communication and cross-cultural challenges and experienced in ways to overcome them in remote training settings.

Ms. Baublitz and Ms. Kippes bring ten years of combined experience designing and delivering trainings for the international development sector. Ms. Baublitz is certified to lead Training of Trainers courses through Humentum.



“ I found the experiential learning among participants, video recording of interviews and take home assignments very helpful in retaining what I had gained. I will definitely plan to share with my colleagues some sessions that I have learnt.

*- Sept '20 participant*